



Date: June 09, 2021  
Current Meeting: June 17, 2021  
Board Meeting: June 24, 2021

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Senior Director of Facilities and Preventative Maintenance Paul Williams  
**SUBJECT:** Consideration and Approval of a Ratification for IFB 17-11-278 Snow Removal

---

**ACTION ITEM A – 6**

**RECOMMENDATION:**

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to execute a contract with R.A.S.K. and Associates, Inc. to provide snow and ice removal services for an amount not to exceed \$998,000.

**BACKGROUND:**

R.A.S.K. and Associates, Inc. entered into the Snow and Ice Management contract with IPTC on February 13, 2018. IPTC amended this Snow removal contract to include all of the recently acquired new properties that we have to maintain and provide safe working conditions for employees and the community ridership. IPTC did not present the original Snow and Ice Management contract to the Board, given the amount was under the standard threshold.

**DISCUSSION:**

The snow removal contract covers existing and four newly purchased properties, including East Campus, Michigan Street Campus, 8925 Madison (Charging station), and East 91<sup>st</sup> street (charging station and parking lot). The work entails plowing, hand shoveling, hauling off, and pre-salting and deicing on all parking lots, drive lanes, sidewalks, and building entrances. The vendor is available 24/7 to supply all staffing, equipment, salt, and deicing materials. Unfortunately, we encountered severe snow activity over this past winter, and with additional properties added, the expense of snow and ice removal has risen substantially.

**ALTERNATIVES:**

Snow removal and ice control are required for safe operations. Unfortunately, IPTC can not provide these services due to the specialized equipment needed.

**FISCAL IMPACT:**

The funding source for this service is from the local operations budget.

**DBE/XBE DECLARATION:**

As this contract is funded by the operations budget, no DBE goals participation apply. R.A.S.K had originally contracted with a certified WBE to supply salt, however, upon a change of ownership to the WBE company a request to be removed

from the contract was made. Given the nature of Indiana weather, it is difficult to determine potential spend with utilizing a new subcontractor.

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Finance Committee and Service Committee on June 17, 2021.